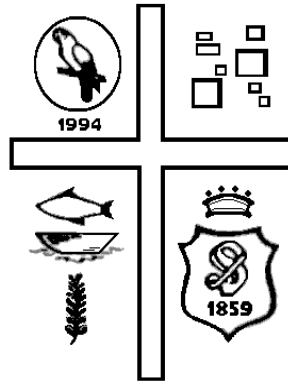


The Curzon C of E Primary School



Admission Policy

2025-2026

Our Vision

'Let your light shine' Matthew 5:16

'Aspire Believe Care'

At The Curzon Church of England Primary School, we ASPIRE to be the best we can be and reach our full potential. We BELIEVE in our abilities to learn and **flourish** together. We CARE for one another as the Curzon family.

Is underpinned by our school's core values of, Friendship, Forgiveness, Perseverance, Respect, and Truthfulness and compassion . Individuals flourish in a school which is a safe, respectful and welcoming Christian community.

Admissions to the Curzon Church of England Voluntary Aided School, Quarndon, Derbyshire for the academic year 2025-2026 .Admission to full-time schooling is at one point only in the school year, namely in September.

All children start at the beginning of the Autumn Term following their fourth birthday; however, parents do have the right to defer entry. Parents may request that the date their child is admitted to school is deferred until later in the academic year or until the term in which the child reaches compulsory school age, and parents may request that their child takes up the place part-time until the child reaches compulsory school age.

The Published Admission Number for each year group is 25 The Governors expect to admit up to 19 children who will reach their fifth birthday during the year beginning 1st September 2025. Reception children start at the beginning of the Autumn Term and have a week of "half days" before starting full time schooling.

As part of the pre-school preparations, parents will be invited to bring their children into school for visits. A pre-school preparation pack is given to parents (this will also be available on the school website), designed to help prepare and settle their children into the reception class.

The Local Authority is required to co-ordinate admissions to all Derbyshire Primary, Infant and Junior Schools. The LA acts as a 'clearing house' for all admissions and enables parents to express a preference for one, two or three schools and to place those preferences in rank order. The County Council will provide information to all Derbyshire Infant and Primary schools to alert parents of the need to apply for a reception school place. In addition, the Council mounts a County wide publicity campaign to raise awareness of the application procedure. Parents can apply online at www.derbyshire.gov.uk/admissions or by ringing Call Derbyshire on 01629 533190.

The Curzon School will follow the coordinated scheme for matters such as waiting lists, late applications, appeal dates etc. No pupil will be refused admission to school on the basis of his or her special educational need. In line with the SEN and Disability Act we will not discriminate against disabled children and we will take all reasonable steps to provide effective educational provision. Children with an EHCP should not be part of the oversubscription criteria.

Where applications for admissions exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit.

1) Looked after Children LAC / PLAC (Internationally Adopted Previously Looked after children)

Children who are in public care (looked after children) or those who were previously looked after, including those who appear (to the admissions authority) to have been in state care outside England, but have ceased to be so because they were adopted or became subject to a child arrangement order or special guardianship order.

By children previously in state care outside of England, we mean children who have been looked after outside of England by a public authority, a religious organisation or another provider of care whose sole purpose is to benefit society. The care may have been provided in orphanages or other settings. Where Governors are unsure about the validity of the application advice will be sought from the Local Authority's "Virtual School Head"

2) Children who have one or more *siblings* currently attending the school at the time of application and admission, and whose home is in the Parish or beneficial area in which the school is situated.

3) Children whose home is in the Parish or beneficial area in which the school is situated.

4) Children who have one or more *siblings* currently attending the school at the time of application and whose home is not in the Parish or beneficial area in which the school is situated.

For admission purposes, the home address is the child's permanent address, where the child usually lives with their parent or carer. Only one address can be used on your application for a school place. Where shared care arrangements are in place, both parents must agree which address will be used on the application, and this should be the address where the child lives for the majority of the school week. If no joint declaration is received by the closing date for applications, the address where the child spends the majority of the school week will be used. In instances where the child spends equal time with each parent, the home address will be taken as the address where the child is registered with the doctor.

5. In-Year admissions. This should made to the LA and the school will then deal with the next step.

6. Fair Access Protocol. The school co-operates with the LA's Fair Access protocol for children who have been out of school for some time or who have been hard to place. Any children identified under the protocol will be admitted, even if the school is full, and before any others on the waiting list.

7. Twins and multiple birth children. The governors will deal with such applications when the last available place is offered to a twin or multiple birth child. Where the last available place is offered to a twin or multiple birth child the other twin or multiple birth sibling(s) will also be admitted.

Deferred Entry

All places offered by the school will be offered on a full-time basis from the September following a child's fourth birthday. Parents/carers can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which the offer was made. Parents/carers may also request for their child to attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Part-time attendance. Parents may request that their child attends part-time up until no later than the time when the child reaches statutory school age. This would be additional to the part-time attendance in the first week already mentioned in the policy. If you are considering this, please discuss this with the school beforehand.

Education out of normal age group including the right to delay entry for a summer-born child until the September following their fifth birthday. Parents can ask governors to consider admission to an age group other than the normal one but cannot appeal a decision not to do so.

Admission of children outside their normal age group

A request may be made for a child to be admitted outside of their normal age group for example if the child is gifted and talented or had experienced problems such as ill health. In addition, the parents of a summer born child (a child born between 1st April and 31st August) may request that the child be admitted out of their normal age group, i.e into Reception in the September following their fifth birthday rather than Y1 which would be their normal age group.

Parents should apply in the normal admission round and also submit a written request addressed to the Chair of Governors specifying why admission out of normal year group is being requested and the year group in which they wish their child to be allocated a place. This request should be made prior to the offer of a place being received.

When such a request is made, the Governors will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

If the governors agree to the request the parents can then withdraw their application for the current year and submit an application for a place in Reception during the main admissions round for the following year.

There is no right of appeal against a decision relating to admission out of chronological age.

Allocating Places

In the event of any of the above categories being over-subscribed, the Local Governing Body will take those children whose home address is nearest to the school / academy measured by the Local Authority's computerised measuring system. In the case of flats, all applicants will be treated as equidistant from the school. The Local Authority's computerised measuring system will be used to determine these distances.

Tiebreaker

In the event that applicants for the last place(s) cannot be prioritised using distance as detailed above, above because the distance measurements are the same, the LA will use random allocation to decide which children will be offered the remaining place(s).

Where this still does not separate applications, lots will be drawn for admission.

Names of children whose applications are unsuccessful will be placed on a waiting list which will be maintained for one term. Priority on the waiting list will be assigned on the basis of the School's Admissions Criteria.

Link to DCC admissions

As a VA school the governors are the admitting authority. They determine the admissions policy and decide who is to be admitted according to the criteria included in the policy. The LA has the responsibility of ensuring that all schools admissions policies are compliant with the School Admissions Code.

The LA has the responsibility of co-ordinating the main admissions round for all schools in the authority. This means that all applications are made to the LA using the Common Application Form. The LA will send VA schools a list of applications for the governors to rank according to their criteria if there are more applications than places available. The governors will then return the list of agreed offers to the LA. The LA then sends out the offer of a place to parents. Sometimes there will be a second tranche of applications to consider after parents have responded to the original offer. The process above would then be repeated. This may also include late applications.

Appeals

Parents who are unsuccessful in their application are entitled to appeal against the Governors' decision to an independent appeals committee. Parents who wish to appeal should do so in writing to:

The Chair of Governors Appeals
The Curzon C. of E. Primary School
Church Road
Quarndon
Derby
DE22 5JA

Forms must be returned by **date will be provided** at the latest for decisions notified on **date to be provided** or for decisions notified after that date within 20 school days of receiving notification that your application was unsuccessful.