



Curzon School PTFA AGM

DATE: 12 October 2021 7pm

LOCATION: Curzon School

1. Introductions and welcome

Present – Alison Potter (Chair), Amber Moore (Treasurer), Lucy Cooper (Secretary), Sally Frost (Parent), Amanda Fletcher (Headteacher), Donna Ball (Parent), Steph Newberry (Parent), Katy Davies (Parent), Will Haine (Parent), Dan Gelderd (Parent), Amy Webber (Parent) Jo Etches (Parent)

2. Apologies

No apologies received

3. Approval of minutes from the previous AGM (14 December 2020)

The minutes from the previous AGM, dated 14th December 2020, were shared, and read over and agreed as a true record.

4. Chair's report for 2020/21

The Chair, Alison Potter, confirmed that due to the pandemic there had been no activities or fund raising. The only regular income was from the School Lottery and support for that was dwindling. Other small ways that the PTFA were receiving support was via Amazon Smile and Easy Fundraising.

5. Treasurer's report for year ending 31st July 2021

Amber Moore, Treasurer shared a print out of all attendees outlining the Curzon School PTFA Accounts from 31 July 2020 – 31 July 2021. These are attached.

Currently there is £1760.80 in the bank.

The annual contribution to the school of £8000 has been made which contributes towards French Lessons, Drumming and Singing lessons and iPads.

Other contributions have been made and are listed below: -



- Year 6 Sweatshirts - £170
- In School Drama Treat - £120
- Newspapers - £205
- Lottery License - £40
- Parentkind Membership - £111

Questions were raised by attendees regarding the invoicing of the drumming and singing lessons and it was confirmed that these activities had been paid in full until the end of the year. However, it was recognised that funds need to be raised as a matter of urgency.

6. Election of Officers and Trustees of the Committee:

- Chairpersons
- Secretary
- Treasurer
- Vote to approve change of signatories on the bank accounts to reflect the new committee if committee members change.

All positions in the PTFA were open for re-election. The existing committee stood down from their roles of Chair, Treasurer and Secretary and a new committee was elected as follows:

Role	Current	Nominee	Seconded
Chair	Alison Potter	Dan Gelderd	Will Haine
Treasurer	Amber Moore	Will Haine	Dan Gelderd
Secretary	Lucy Cooper	Jo Etches	Steph Newberry

****All existing signatories on the bank accounts are to be removed and replaced with the new committee members****

The responsibilities of the roles were discussed along with the legal implications of volunteering for a formal role working for the charity.

Details regarding the Parentkind constitution was also discussed with those who are willing to step up and take over a position with the PTFA.

7. Any Other Business

Future PTFA Events:

- Whole School trip to Twin Lakes, date TBC
- November 26th 2021 Non Uniform Day - £1 per child, funds generated to put towards a Christmas Disco (To be held in the school day)



- December 15th (PM) School Disco for all children

Virgin Money and Passive Donations

Dan Gelderd talked through the process of setting up the Virgin Money account for the purpose of receiving anonymous and voluntary passive donations. This was a time-consuming task, and unfortunately, shortly after set up, Virgin Money shut down.

Other options are currently being considered, with the favourite being Crowdfunding.

Further details will be announced.

Meeting Ends